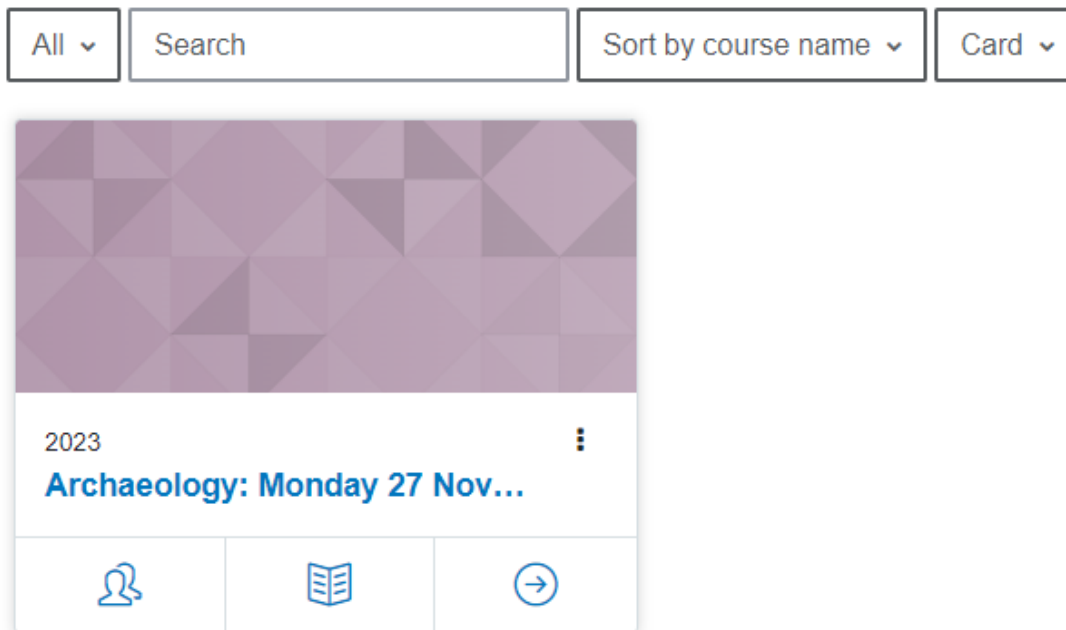


Uploading Completed Assessments to Moodle

Applicants should follow the steps below to upload their completed assessment to Moodle:

- 1) Click into the relevant Assessment Session on Moodle

My overview



The screenshot shows the Moodle 'My Overview' page. At the top, there are four filter boxes: 'All' with a dropdown arrow, a 'Search' input field, 'Sort by course name' with a dropdown arrow, and 'Card' with a dropdown arrow. Below these is a large card for the '2023 Archaeology: Monday 27 Nov...' assessment session. The card has a purple geometric pattern background and contains a title, a vertical menu icon, and three icons: a person, a book, and a right-pointing arrow.

▼ Participant Instructions

Archaeology - Monday 27 November 2023 - 09:30 (UK time)

- Your assessment will automatically appear at the scheduled start time;
- If you need to refresh your page, please do so no more than once per minute;
- If you cannot access the assessment at the scheduled start time please email: assessment@admin.cam.ac.uk;
- Our system will log the exact start and finish time of your assessment. Unless we have notified you otherwise, you have **60 minutes** to complete the assessment; an additional 30 minutes is provided to allow you to download the assessment paper and upload your completed response. If you have been granted extra time to complete the assessment, then please refer to the timing provided to you by the College assessing your application.

▼ Assessment details

When your assessment begins, your question paper will be available via the link below.

 [Archaeology Sitting 1](#)

During the assessment you will be able to upload your assessment script via the link below.

 [Christ's College AM](#)

- 2) Click on the Pink Heading for the College assessing your application.

If you have any issues uploading your assessment to Moodle, please contact assessment@admin.cam.ac.uk

- 3) Click 'Add Submission'

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Add submission

- 4) Drag and drop the Assessment file into the space provided or select the 'Add' button (highlighted in yellow) to use the 'File Picker' tool.


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09:30 (UK Time)

▼ **Add submission**

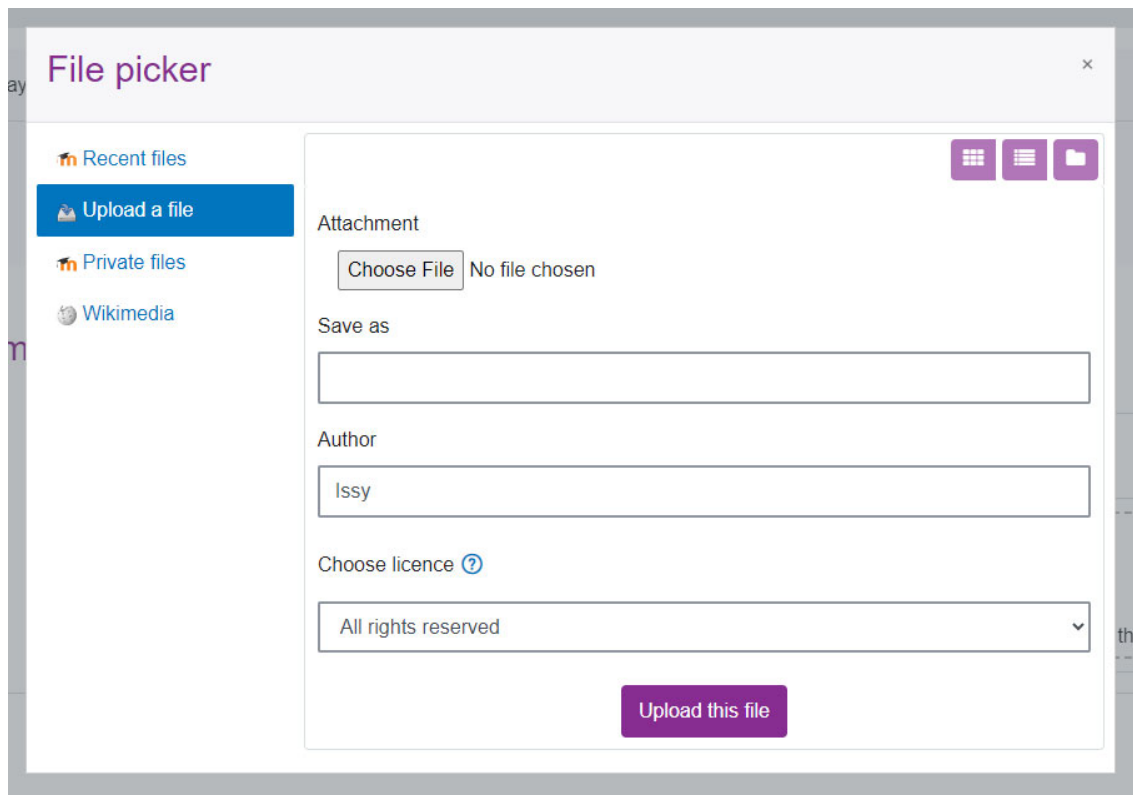
File submissions Maximum file size: 2 GB, maximum number of files: 150

Add **Files**

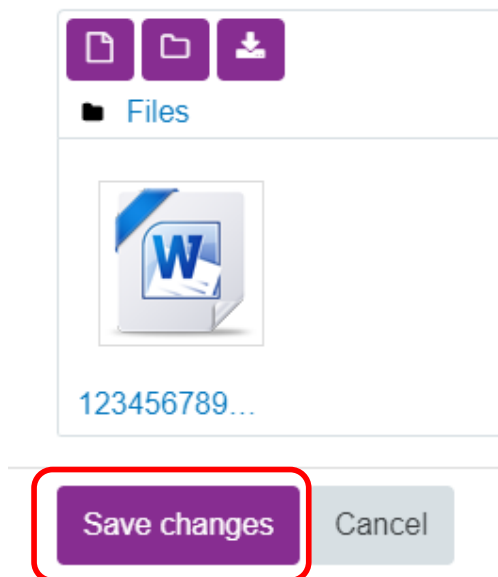


You can drag and drop files here to add them.

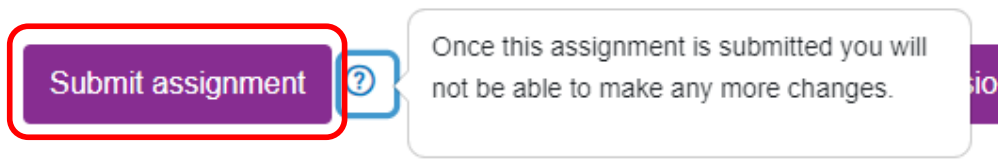
Save changes **Cancel**



5) Once you've uploaded your file, click 'Save changes'



6) Then select 'Submit assignment'



7) Read and agree to the submission statement and select 'Continue', which will then submit the assessment

Confirm submission

This assignment is my own work, except where I have acknowledged the use of the works of other people. ⓘ

Are you sure you want to submit your work for grading? You will not be able to make any more changes.

ⓘ Required


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09:30 (UK Time)

Submission status

Submission status	Submitted for grading
Grading status	Not graded
Last modified	Wednesday, 11 October 2023, 12:34 PM
File submissions	 1234567891_CHR_Smith_John.docx 11 October 2023, 12:29 PM
Submission comments	